

Webster Elementary School
2020 Title I Part A;
Parent and Family Engagement Plan

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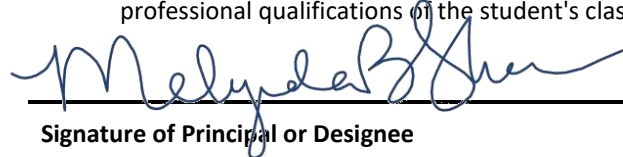
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Attestation:

I, Brooke Shea, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

9/30/2020

Date Signed

Mission Statement

Webster Elementary School parents will work as a team with teachers, staff, students, and the community to enable children to reach their potential by providing experiences, which maximize the growth of each child in a safe and challenging environment at school, at home and in the community.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

WES collaborates with parents and families in many ways to ensure success for every student. Parents and families have the opportunity to attend or serve as an active member of our School Advisory Council and Title I Committee. The SAC will also serve as our Title I Committee, which will meet at least four times per year. These dates are published and shared with parents and families throughout the school through the Title I family News, monthly calendar and school website. WES also utilizes multiple forms of social media to give additional opportunity for parent outreach. At the first SAC/Title I Committee, parents will have the opportunity to review, give input and approve the Title I Part A: Parent & Family Engagement Plan and budget, along with the School Improvement Plan and WES Schoolwide Title I plan. Once approved, all plans will be submitted to the district office for publishing on the district Title I Part A webpage, along with our school website. This committee will continue to meet quarterly, where Title I parent involvement will be a regularly discussed agenda item.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Program	Coordination
VPK	Students of the age of four years old may begin the VPK program at WES. In this program they will learn foundational skills such as: letter and sound recognition, number sense, and daily life skills. Social and emotional learning is also an integral piece of daily instruction. VPK teachers share with parents regularly on what skills are practiced through weekly work and report cards. VPK also participates in all school events such as Meet the Teacher and Title I Open House.

Homeless Students and Migrant Students	WES has systems in place to support families in transition. Upon completion of the Nighttime Residency Form, guidance works closely with data entry to ensure that all forms are completed. The guidance office works closely with the district liaison for referral of families in transition. The groups work collaboratively to put the families in contact with resources and support during their transition time.
Advertise on Calendar of Events Website	The school works as an administrative team to send all calendar events out to parents in a number of ways. The monthly newsletter is printed and shared digitally. The WES Spotlight Newsletter includes key dates for parents. In addition, the school and district calendar are updated regularly.
District Parent Resource Center	The district Parent Resource Center provides parents with a safe space to make connection to the school, gather needed materials, and receive Title I Parent guidance. This center will open during Phase 2 of the Sumter County School District COVID Reopening Plan.
Home Connect Newsletter	WES will utilize part of the PFEP budget to purchase a subscription to the Home Connect Newsletters. These are available in English and Spanish. Newsletters promote improving school success; fostering home/school partnerships; make learning fun; enhance parenting skills; build character traits; strengthen family life.
Swim Safe Sumter	Offered annually through partnership with the City of Bushnell. Keeping children and families safe by learning how to swim.
AVID	WES is an AVID school. The AVID Domain of Culture is rooted in partnership of students and families. Furthermore, focuses on skills to help students and parents to set and monitor goals to prosper in future academics and make informed decisions in regards to education.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Learning Compacts signed by parent, teacher, student	Title I Contact	Within the first nine weeks (August-October)	Partnership Compacts will filled out via Skyward forms. Percentage complete via Skyward report will be recorded.
Parent Advisory Meetings (PAC)	District Office	Ongoing, fall/spring	Parents will work with the district to plan and improve parent involvement and ideas for future activities.

Title I PTO Open House	Administration, parents and teachers	September 21-24, 2020	Parents will receive information of WES being a Title I school, important reminders for being a success student and share ways to improve academic success.
Title I News/Monthly Newsletters	Assistant Principal	Ongoing	Title I news will be shared monthly through newsletters, in addition to a special addition Title I newsletter will be sent home within the first four weeks.
SAC/title I Committee	Committee Members	Four times per year	The SAC advisory/Title I committee will meet to share items of topic in regards to the Title I Parent & Family Engagement plan, budget, Schoolwide plan (SIP), and ask for input, approval from committee members.
Leadership & Grade Level Meetings	Assistant Principal	First four weeks of school	The school leadership team and grade level chairs will meet and determine a plan for engaging students and families, as well as ideas to present at the PFEP budget.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

WES will strive to offer parent events throughout the year, at alternating times, days of the week and different months/seasons. Parent Conference nights in October will have afternoon and evening times available to allow parents to setup a flexible time to meet. Teachers are also able to meet with parents via Microsoft Office Teams more frequently; thus giving more options for parents to choose from, both in times of day and mode of meeting. The use of the agenda/planners and communication folders also allows for teachers and parents to communicate regularly. Lastly, the schoolwide Remind and classroom Remind allows for one-on-one contact throughout the school day and year.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Accelerated Reader Family Nights	Media Specialist	Increase reading comprehension and fluency	At least once per quarter	Sign-In sheets, student data on number of AR tests completed and accuracy
Science Night	Teachers, Administration, Title I Contact	Increase Science vocabulary and knowledge of scientific method	once per year	Parents will evaluate science projects and participate in science activities that promote problem-solving and critical thinking, parent sign in sheets
Literacy Under the Stars	Media Specialist	Increase students love of reading	once per year	Parent sign in sheets, number of books in rotation
Spring AVID Night	AVID Site Team Members	Students and families in grades 2nd-5th grade will attend AVID night to receive opportunities for student led data chats, organization, family activities, and learning more about choices after graduation and beyond. The middle school will be invited to share information for rising 5th graders.	Once per year	Sign in sheets, student goal sheets
Math & PE Night	PE Coach	Families are invited to participate in PE learning stations that emphasize math skills through tracking heart rate and the health benefits associated	Once per year	Sign In sheets, parent evaluation

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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School Advisory Council	Chairperson of SAC; Title I Contact	The community collaborates with schools to help students learn more effectively.	3-4 times a year	Discuss concerns of Webster Elementary, meeting minutes, sign-in sheets.
PTO, Parent-Teacher Organization	Parents and Teachers	Parents work with children at home.	Monthly	Parents and teachers discuss barriers and collaborate to combat issues. Parent sign-in sheets.
Parent Advisory Council Meeting	Title 1 Director; Title I Contacts	Parents and teachers brainstorm ideas to assist one another in planning creative partnerships between the school and the community.	Twice a year	Discuss and troubleshoot ideas to meet the requirements for Title 1 School Improvement Plan and Parent Involvement Plan.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

- Family Day at Parent Resource Center: Three times a year
 - Invite Parents to attend the Parent Resource Center
 - Meet with Parent Resource Coordinator to check out games suitable for child academic needs.
- Afterschool Program(Assistant Principal):
 - Leadership & GLC collaborate to determine plan for afterschool
 - Students are invited to apply based on selected criteria
 - Parents are able to apply for their children to attend the afterschool camp
 - Based on interest and space, students are selected to attend.
- Anti-Bullying Presentations (Guidance Counselor)
 - Invite parents to learn the law against bullying.
 - Perform a skit to show examples and non-examples of bullying.
 - Present information on bullying and its effects on students.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

WES administration and faculty utilizes a variety of methods to communicate with students and families. All school information and events are shared both through written communication and digitally. Monthly newsletters, "WES Spotlight" and the monthly calendar share important Title I required information, upcoming events and photos from recent highlight events on campus. The prior leading up to an event parents are also notified through a flyer that is shared through paper, WES Facebook, PTO Facebook, Remind101, and the school website. Required Title I communication is on the WES school home webpage and is hyperlinked to include the district Title I Part A Parent Involvement page. All meetings and events are also added to the school and district website calendar. At the fall Title I PTO Open House, parents will receive information about being a Title I school, annual expectations such as attendance, grades and AR. Parents are all encouraged to access Parent & Family Skyward at the beginning of every school year to update important contact information and also access gradebook and Skylert. At Webster Elementary School, parents are always welcomed to express concerns to the administrators, teachers, the SAC Committee, Title 1 Contact or PTO.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

The population at Webster Elementary includes parents and students who are LEP, Limited English Proficiency. Several Spanish-speaking staff members will be used as translators as needed. The Parent Resource Center has a bi-lingual, Spanish and English, answering machine that helps address parent needs on the phone. Home-School Connection Newsletters are presented in both English and Spanish. Twice a semester, Hispanic Parent Conferences are held to encourage all Spanish speakers to learn promotion criteria and educational concerns of their children.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. XX

Check all activities the school plans to implement:

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Meet the Teacher: Orientation	1	390	Parents meet child's teacher, visit and learn layout of the campus
Doughnuts with Dad	1	183	Bonding families (father/parent and child)
Accelerated Reader Nights	1	174	Student/parent reading and testing
Science Night	1	176	Recognition of science fair participation, and parent and student science activities
Literacy Under the Stars	1	37	Promote reading at home
PE/Math Night	1	82	Physical activities for students and parent focused on math activities.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
	School Faculty Meetings/Trainings	8	264	Increased teacher awareness of need, school and district expectations for parent and family involvement.
	Teacher & Administration Meeting	33	33	Teacher evaluation and feedback, Domain 4, Parent Communication
	Grade Level Cahir Meetings	31	465	Weekly GLC Meetings to address needs of school, teachers, students, and community,

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Working Parents	Flexible schedule to include evenings so working parents can attend.
Language Barriers	Provide translators at parent involvement meetings.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Appendix A Evidence of Parents Input in Developing the Plan

Appendix B Parent/School Compact

Appendix C Evidence of Parent Input in Developing the Compact